

Meeting Minutes

Waterways Management Commission

Date: September 17, 2024

Time: 12:00 PM

Meeting called to order by: Roger Race

DCTV Recording of Meeting: <https://www.youtube.com/watch?v=P9FUfD4nUcl>

In Attendance

Present: Roger Race, Kevin Murphy, Dana Dornbusch, TJ Salvidio, Andy Herlihy, Steve Melo, Rob Pacheco (Town Moorings), Randy Kilmon (Town Moorings)

Absent: Andrea Langhauser, Eli Powell

Approval of minutes

Minutes from our meeting on June 13, 2024, were unanimously approved.

Open Projects

- 1) Town Moorings Harbor Management Software (<https://www.townmoorings.com/>)
 - a) Presentation from Randy Kilmon/Rob Pacheco demoing their system. Town Moorings has been in business for about 3 years. They have been working with Marion on a harbor management system. Price is 1% of revenue per year to handle waterways fees, mooring waitlist, pump outs, reporting, etc. No Personal Identification Information (PII) or payment info is contained on the system; an external system does payment processing. Data is stored in Google cloud. User types include boat yards, mooring inspectors, boaters, harbormaster office, etc. Concerns about forcing online payments. System allows for paper bills and checks, but encourages online payments. Concerns about the size of the company and its long-term viability. We will retain ownership of data but understand this is a risk. Concerns about time to implement. We would do a phased implementation, starting with billing. Next step is to talk to town about the purchase.
 - b) Motion to proceed with asking town to move forward with the purchase was unanimously approved.
- 2) FY 2024 Financials/Analysis
 - a) Reviewed Retained Earnings Report for June 30, 2024. We are ahead by \$34, 719. Retained earnings on June 30 to \$126,303. Concerns about 2023 excise taxes not billed and the lost revenue for the year. Steve sent the required info to the assessor's office. He has talked to town reps with no results. Kevin took an action to research further.

- b) CVA/Pump Out Grant Program Balance
 - i) 75% reimbursement up to annual limit set by state. \$163,680 remaining.
- 3) Update on SEC grant application for dinghy rack replacement
 - i) No updates have been provided.
- 4) Update/status on Current ongoing grant projects:
 - a) Landing Marina Improvements. Work should start in November. Army Corps of Engineer has not provided permits, but we are proceeding assuming we will receive them.
 - b) Dredge feasibility and scope report. Awaiting final report.
 - c) Financial valuation project. Awaiting final report.
 - d) Rogers Street Feasibility/Engineering. No update available.
 - e) Apponagansett Point Planning project. No update available. Depending on the hiring of new town planner.
- 5) Harbormaster staffing update. Rob Miller returned. Peter Dartel was hired. Working on staffing for next season. Will revisit need for admin staff with the town.

Other Topics

- 1) Kevin suggested the possibility of naming Marina for Warren Hathaway.
- 2) Kevin raised the issue of waiting lists for new marina space. A business plan for the new marina was drafted a few years ago but has not been reviewed by the town. Need to revisit. Steve will distribute the draft plan for WMC review.
- 3) Patricia Sweriduk has resigned from the Waterway Management Commission. We are grateful for her years of service.

Next Meeting

Next meeting to be held on October 15, 4:00 PM

The meeting was adjourned at 1:19 PM