

Meeting Minutes

Waterways Management Commission

Date: April 8, 2025

Time: 12:00 PM

Meeting called to order by: Kevin Murphy

DCTV Recording of Meeting: [Waterways Management Commission Meeting April 8, 2025](#)

- 1) **Attendance.** Members present: Kevin Murphy, Roger Race, TJ Salvidio, Dana Dornbusch, Eli Powell, Andrea Langhauser. Harbormaster Steve Melo. Absent: Andy Herlihy
- 2) **Update on Grants.** Chris Vitale, assistant town administrator
 - a) Dias Landing/Warren G. Hathaway Marina. Project is completing final punch list. Just under \$100K of SEC funds remain. Then we will draw on the local matching funds.
 - b) Roger Street Boat Ramp. Scope of Work has been coordinated with town departments and sent to engineering consultants. Initial phase is an exploratory to assess feasibility. SEC grant has been approved but we will need to request an extension.
 - c) Dias Landing/Apponagansett Park Master Plan. SEC has approved funding. Slight delays due to absences. Coordinators are aware of previous plans by Coastal Zone Management and CEI and are taking those plans into account and incorporating the design scenario that meets all town board goals for the peninsula.
 - d) SEC deadline is June 30. Question on if the town portion of funding for Dias Landing can be delayed until Sept. We have discussed using funds for additional floats, with work to be done in the Fall. Chris confirmed that the SEC grant will be closed out in early summer. Need to talk to CPC about extending the town funding. We will work w Patrick/Foth to define change order/schedule and provide to Chris. He will help coordinate with CPC. But if funds could be ordered and delivered prior to close out of SEC, those funds will be used first.
 - e) Signage for Marina should include a name sign and a sign like the Maritime Center with funding info, etc. Need to research requirements and funding.
- 3) **Approval of Minutes.** The motion to accept meeting minutes from March 11, 2025, was unanimously approved via rollcall vote.
- 4) **Warren G. Hathaway Marina Project Update:**
 - a) Completion punch list, funds available & priorities
 - i) Groundwork (asphalt, etc.) is remaining, but completion has been delayed due to the weather. Will look at remaining money. The highest priority is additional floating docks. NBYC donated a dinghy rack to replace an old rack.
 - b) Dedication ceremony. Discussed alternatives for type of event to hold.

Motion: Plan a simple event at the landing with speeches and ribbon cutting, but without food. Passed unanimously.

Eli to explore the possibility of DHS band performing.

Sign: "Warren G. Hathaway Marina", with a graphic related to his boat. Andrea is exploring options with sign makers.

- 5) **Boat Excise Progress/Issues.** Actively working to resolve issues related to the 2023 Season/FY24 bills. Met with Town Administrator, select board member, and interim assessor to discuss data clean up and corrections and to ensure all resolutions are incorporated before 2024 Season/FY25 bills are sent at end of month.
- 6) **Waterway Usage Fees.** Database conversion has had issues and delayed 2025 season waterways billing. Rollout has been difficult and time consuming, but things are moving forward.
- 7) **Town Clean Water Group update.** Meeting last week to discuss existing work (e.g., CWMP and watershed plan) and how to coordinate. There is a need for GIS mapping. Town is exploring getting better mapping. The Health Department is planning to sample surface water.
- 8) **Public Comment.** none
- 9) **Next meeting/Adjournment.** Next meeting will be May 13 at noon. Meeting adjourned at 12:58.