

MINUTES OF THE WATERWAYS MANAGEMENT COMMISSION MEETING
Tuesday March 22 2022 - 4:00 p.m. Zoom Remote meeting

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A meeting of the Waterways Management Commission was duly scheduled for Tuesday, March 22, 2022. This meeting was held remotely through zoom due to the Governor's COVID-19 allowances for public gatherings.

1. The meeting was called to order by Chairman Hickey. Present and participating were Commission members: Gerald Hickey, Roger Race, Kevin Murphy Patricia Sweriduk, and T.J. Salvidio. Also present was Economic Development Director Cody Haddad.
2. The **minutes** of the last meeting, 3/8/22 were reviewed and discussed. It was moved by Patty Sweriduk and seconded by Roger Race to accept and post the minutes as presented. All approved by roll call vote.
3. **Municipal Marina Project Design/Engineering Grant:** The contract for engineering services between Foth Engineering and the Town has not been signed. Mr. Haddad summarized the concerns and questions that he and Mr. MacInnes handover the latest proposal. First, removal of the comparative analysis from Foth's scope of work did not result in a reduction in overall costs. Second, they want to know how the current concept resulted in a consensus. Mr. Haddad just recently this very afternoon sent an email memo listing those concerns. Mr. Melo had not yet received that email. Mr. Haddad further questioned why this project would not make the overall project ready for construction. He repeated his concern for lack of "construction documents" in the scope of work. Oversight for construction bidding is not included in the project. Mr. Race stressed that this phase is for design/engineering. Construction documents are contemplated as part of the next SEC grant for construction. Mr. Salvidio asks Mr. Haddad what he can do to help the Commission volunteers to get this done? How can Cody help move this phase forward? Mr. Haddad only repeated that he brought this issue to the Commission in September, but assured that he wants to facilitate bringing this forward. Mrs. Sweriduk asks why "construction documents" can't be part of the next SEC construction grant? Mr. Haddad replied that project costs could spiral above a grant amount without prior specific "construction documents" in place. That could leave the Town in a "bad position" in the future, referring to cost overruns in the maritime center project. Mr. Haddad stressed that the determination of the Commission answer satisfaction would not be his, but instead Mr. MacInnes who will sign the contract. Mr. Murphy reminds Mr.Haddad that we have few days at best to get the project underway to allow completion in time for a May SEC grant submission. Foth needs to get underway by the end of this week to meet that deadline. Mr. Murphy feels that the volunteer Commission has done all they can to move this forward, now it rests in the hands of the Town to endorse the agreement. Mrs. Sweriduk stated that "it's kind of late Cody" to which he replied that he raised these issues back in September. Mr. Hickey announced his frustration at receiving this latest news at this late stage in the process. He believes that the Town should provide assistance to volunteer boards attempting to better the Town. Mr. Hickey asked if these late issues and questions sent late this afternoon have delayed or prevented the Town from accepting the grant award for engineering services? Mr. Haddad replied that the Town has already accepted the grant award. Mr. Haddad reiterated that before Foth can commence work under the Grant, he and Mr. MacInnes need the answers to the questions and then Mr. MacInnes can endorse the agreement "hopefully" by the end of the week.
4. **Public Comment:** none.
5. The next meeting is set for 4/12/2022 at 4:00 p.m. by zoom/remote.
The meeting was adjourned by unanimous roll call vote at 4:40 p.m.