

## MINUTES OF THE WATERWAYS MANAGEMENT COMMISSION MEETING

Tuesday August 18, 2020 - 4:00 p.m. Zoom Remote meeting

Zoom Id: 881 6165 3565

A meeting of the Waterways Management Commission was duly scheduled for Tuesday, August 18, 2020. This meeting was held remotely through zoom due to the closure of all municipal office buildings under the Governor's COVID-19 ban on public gatherings. The meeting was called to order by Chairman Hickey. Present and participating were all members: Gerald Hickey, Roger Race, Andy Herlihy, Warren Hathaway, Kevin Murphy, Geoff Marshall, and Patty Sweriduk. Also present was Select Board Chair Frank Gracie and Administrator Shawn MacInnes, Harbormaster Steven Melo, Finance Committee (FinCom) liaison Mr. Robert Gauvin, and UHI representatives Kristin Uiterwyk, Allison Novelly and Steve Bliven.

The minutes of the last meeting of 5/21/20 were reviewed and discussed. It was moved by K. Murphy and seconded by Geoff Marshall to accept and post the minutes as presented. All approved. The meeting agenda item order was re-arranged slightly to accommodate Commission quorum.

**A. Dias Landing (a): Marina Feasibility Study with UHI/UMASS Boston:** Kristin Uiterwyk introduced the UHI team and gave an overview of the Feasibility study, outlining the stated goals and process to completion. Mr. Murphy asked if the contract between UHI and the Town is completed. Administrator MacInnes stated that the Harbormaster will forward a completed contract to his attention for review. K. Uiterwyk will send the Harbormaster a word doc version of the document for easier completion. Mr. Hickey asked how long the study process will take and was told that it is anticipated to be a 12 month project from contract signing. Mr. Murphy asked if it could be done sooner. He was told that it is designed to be a 12 month process. Mr. MacInnes asked what public outreach might look like under covid? The alternatives to public gatherings, such as surveys and individual interviews were discussed. Mr. Hickey wants to make sure that continued use of the launch ramps was a consideration of the study. Mr. Marshall noted the demand for more small boat, dinghy access. His facility has a list of boaters waiting for space. Urban Harbors will research the terms of the land Management Agreement between the Town and the Public Access Board.

**(b): Dias Landing camera status:** The Commission discussed an issue regarding an invoice submitted for payment for security camera work at the Dias Landing. The nearly \$10,000.00 bill contained items and service that was not in place. Mr. Race announced that a site visit with Tony Souza, IT services for the Police Dept. should clear up any issues of what has been installed and what works. That meeting at the landing is set for Thursday 8/20 at the landing shack. Mr. Gracie asked who gave what direction for this installation. TA MacInnes reported that he awarded one procurement for security installations in three Town buildings. He also sought to connect The Bucket to the Town internet. Mr. MacInnes worked directly with Mr. Souza on what was supposed to be done for Landing security cameras. He thought Mr. Melo was directing Mr. Souza on where to install the cameras. Mr. Melo explained that he was asked on the day the contractor first showed up to point out the areas he wanted protected to Mr. Souza. He then unlocked the shed and left Mr. Souza to work with the contractor. Mr. MacInnes expected that only \$2,000 to \$3,000 would be needed to cover the addition of the Landing cameras sought by the Waterways Commission. He believes that some of the additional costs were associated with the installation of a credit card machine for the Bucket. Mr. MacInnes also stated that in the authorization for installation, he specified to Mr. Souza that the landing cameras are supposed to be tied into the Maritime Center system.

**(c): Lighting Fixture Move:** Mr. Melo described that he is working with the Town's Energy consultant and their lighting expert to attempt to remedy both the light pollution across the harbor as well as moving the fixtures off of a pole that appears to be rotted or hollow. He stressed that he wants this small project to be done once, and done correctly, so he is asking questions first, and will not move forward until all issues are addressed fully.

- B. Rogers Street Boat Ramp:** Mr. Hickey gave a history and overview of what the Town has there. He was cut short due to technical issues. Mr. Race finished the overview, explaining how the prior Administrator took the boat ramp project from the Harbormaster and Waterways, and gave Mike O'Reilly and the Conservation the grant money and the project. Mr. Gracie commented on what he saw as a trend in the two issues tonight. The constructed ramp has been awash with soft sand since the day after construction, and no amount of reasonable maintenance can keep it safe and usable. It was suggested that a site visit with a representative of the design engineer might be helpful to see what went wrong and what might be done to fix it.
- C. Maritime Center Waste Pump upgrade:** Mr. Melo announced that the peristaltic waste pump will be replaced and upgraded to meet the demands of the longer and taller dock. The Contractor will be installing that at the end of August and waste removal service is not expected to be disrupted by the project.
- D.** Mr. Hickey expressed his thanks and appreciation for the time Mr. Gracie and Mr. MacInnes spent with the Commission at this meeting.
- E.** The next meeting of the Waterways Commission was announced for Tuesday September 15, 2020 at 4:00 p.m. by zoom.
- F. The meeting was adjourned at 5:30 p.m.**