

## MINUTES OF THE WATERWAYS MANAGEMENT COMMISSION MEETING

**Tuesday November 19, 2019-5:30 p.m. Dartmouth Town Hall Room 314**

A meeting of the Waterways Management Commission was duly scheduled for Tuesday, November 19, 2019 at 5:30 p.m. in room 314 of Dartmouth Town Hall. The meeting was called to order by Chairman Hickey. Present were members: Gerald Hickey, Kevin Murphy, Roger Race, Andy Herlihy, Geoff Marshall and Patty Sweriduk. Also present was Steven Melo, Harbormaster.

Mr. Hickey reviewed the Agenda for the meeting. It was moved by Roger Race and seconded by Kevin Murphy to accept the Agenda. The motion to accept the Agenda was approved. The minutes of the last meeting of September 4, 2019 were reviewed and discussed. It was moved by Roger Race and seconded by Kevin Murphy to accept and post the minutes as presented. All approved.

### A. Capital Projects

- a. **Boat:** Approved by Town Meeting. No progress made on ordering one yet.
- b. **Deputy Vehicle:** Mr. Hickey stated that he received information on obtaining insurance coverage paid by the Town/Department for use of one full-time employee's personal vehicle for work. Mileage would be covered under the Town's reimbursement policy, and liability would be addressed with the additional insurance similar to what volunteer firefighters carry. District 1 has estimated a 16-20 week delivery of their new vehicle before the Tahoe is available to the HM Dept.
- c. **Feasibility Study:** The Town will seek to develop an RFP for services if the SEC grant is awarded. Waterways believes that UHI should be hired as they are exempt from MGL Ch. 30B bidding processes. Kevin Murphy makes a motion to recommend that the Town consider going with UHI and eliminate the need for the RFP process. Kevin Murphy seconded that motion. Patricia Sweriduk added that UHI has done significant work toward this study in their adopted Harbor Plan, and going with UHI would result in an economy of effort. It was reported that Mr. MacInnes favors the RFP route to possibly give a fresh set of eyes looking at this. Mr. Hickey noted that the timing of making this recommendation might be better in January. The motion was voted unanimously. Options for identifying the source of matching funds will later need to be listed if the grant is awarded.

### B. Grants

- a. **SEC: Feasibility Study:** The application was submitted for SEC consideration. See above for discussions on this subject.
- b. **Anything else:** Mr. Murphy reports that \$14,000 remains unused in the Maritime center grant fund. It was moved by Roger Race, seconded by Andrew Herlihy, to advise the Harbormaster to communicate the need for certain items at the Maritime Center following the first successful season of use. The funds, needing to be expended by June of 2020, should be directed toward shower benches, a higher-capacity waste removal pump, larger trash bins in the shower/toilet rooms,

### C. Maritime Center:

- a. **Plumbing:** has been winterized by the contract plumbing company. Several local plumbers were asked to provide winterizing services, but declined due to the complexity of the systems.
- b. Now that the plumbing is winterized, and due to the fact that there is no heating system in any of the building, there will be no further activity until spring. The Town Administrator asked that a sign large enough to give notice of the closure be posted visible from the street. People had been walking up to closed accommodations, not

reading the small print of the posted regulatory sign. He asked Ms. Wender to have a sign similar to other building postings made to boldly announce the seasonal closure.

**D. Dias Landing:**

- a. Harbormaster Melo announced that the shed has electricity and lights.
- b. All of the floats associated with the ramps and pier will be removed by Pioneer Moorings and Docks sometime later in November. Notice of the removal will be posted on the waterways website.
- c. Mr. Melo has heard nothing from the Public Access Board regarding the repair of the north seawall and parking spaces. He noted that the parking lot pavement is eroding at a measurable rate. It was noted that the Park Dept. has begun discussing repair of “their” portion of the connected seawall. Not coordination of the continuous structure has been suggested.

**E. Allen Street:**

- a. Mr. Melo was asked to provide the Town Administrator with a copy of the MOU executed for boat/trailer storage at the former DPW facility on Allen Street. He has been directed to remove the boats and trailers from Allen Street to the former police station, *temporarily*.

**F. Rogers Street Update:**

- a. **Ramp:** Mr. O’Reilly from the Conservation Commission Office informed that he received an extension for completion of the project. Components were delivered and stacked in the parking area.
- b. **CBC Float Removal/Storage:** All floats are stored neatly in the closed parking lot. Mr. Herlihy noted that CBC had filled the propane tanks and the building was secured for the winter with on-going CBC activity occupying that house. Mr. Herlihy wants to schedule a boater safety course in conjunction with the HM office for early next spring at this facility.

**G. Harbor Management Plan and Implementation:** Mr. Melo was forwarded an email from Brian O’Hare. Mr. O’Hare expressed frustration trying to get information regarding implementation of the plan. He wished to volunteer for that next phase of the project, but has received no response or answers from the Town. A response was sent from the Harbormaster email explaining the anticipated process and where the appointing authority lies. Waterways has sent their prioritized list to the Town Administrator, but also heard no plans for implementation. Mr. Hickey will follow up on the implementation authorization and movement with Select Board Chair Mickelson.

**H. Harbormaster Office/staffing:**

- a. **Clerical Position:** Nothing yet
- b. **Contracts:** The Deputy HM contract was mentioned at the prior night’s Select Board meeting, however nothing has been reported directly to the HM regarding that yet.
- c. **2020 Billing cycle/rates:** A public hearing will be scheduled in conjunction with the next waterways public meeting postings and information on options will be presented at that time.

**I. Public Comment:** none

**J. Next Meeting Schedule:** The next meeting is scheduled for December 10, 2019 at 5:30 p.m. in room 315 of the Town Hall Building. A portion of the meeting will be dedicated to the FY 2020/next boating season mooring, launch and storage related fee rates.

**K. The meeting was adjourned at 6:55 p.m.**